Belvoir Special School - Wodonga No 5222

Alcohol and Other Drugs Policy

Rationale:

Transport Safety Victoria requires all schools that own or operate buses to have a Alcohol and Drug policy.

Staff at Belvoir have a special duty of care towards students. This has been expressed as: "a teacher is to take such measures as are reasonable in the circumstances to protect a student under the teacher's charge from risks of injury that the teacher should reasonably have foreseen."

When driving a school vehicle Employees of Belvoir Special School have an obligation not to place at risk the health and safety of students, adult passengers and other road users.

Implementation:

- 1. Only those employees of Belvoir Special School who have completed a drivers declaration have permission to drive school vehicles.
- 2. Any employee of Belvoir Special School who is undertaking driving a school vehicle must not have alcohol or drugs present in his or her blood or breath immediately before, or while driving a bus.
- 3. Employees of Belvoir Special School must comply with any guidelines regarding the form and content of alcohol and drug management policies issued by the Occupational Health and Safety Director.
- 4. The Principal must prevent employees of Belvoir Special School from driving a school vehicle when they have formed the belief that that such an employee may have drugs or alcohol in their system.
- 5. Any employee banned from driving due to Drug or Alcohol related issues in the previous five years must not be allowed to drive a school vehicle.
- 6. Where the use of prescription drugs or over the counter medications could impact on the ability of an employee to drive a vehicle they must notify the principal or assistant principal accordingly and should not drive a school owned vehicle.

Evaluation: This policy will be reviewed as part of the school's three-year policy cycle.

| This policy was last ratified by School Council on | 29 th April, 2015 | |
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| I have read and fully understand the Alcohol and Other Drugs Policy of Belvoir Special School | | |
| Name: | | |
| Signed: | Date: | |